

**Course:****Microsoft Access 2013: Advanced**

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**Duration: 1 Day****Description:**

This ILT Series course builds on the skills and concepts taught in Access 2013: Basic and Access 2013: Intermediate.

This course will help students prepare for the Microsoft Office Specialist exam for Access 2013 (exam 77-424). For comprehensive certification training, students should complete the Basic, Intermediate, and Advanced courses for Access 2013. We also provide an online test preparation application for this course. Click the Test Prep link on Axzo's home page to find a list of the applications

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Topic B: Writing SQL statements

Topic C: Attaching SQL queries to controls

**Unit 2: Advanced queries**

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Topic C: Using action queries

**Unit 3: Macros**

Topic A: Creating, running, and modifying macros

Topic B: Attaching macros to the events of database objects

**Unit 4: Advanced macros**

Topic A: Creating macros to provide user interaction

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Topic C: Creating AutoKeys and AutoExec macros

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**Unit 5: Importing, exporting, and linking objects**

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Topic C: Working with XML documents

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**Unit 6: Database management**

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