

Course:**Microsoft Project 2013: Advanced**

Duration: 1 Day**Description:**

This ILT Series course builds on the concepts and skills taught in Project 2013: Basic. Students will learn how to work with templates, create baseline plans, monitor and update projects, analyze project statistics, handle delays and conflicts, create reports, share resources, consolidate projects, and customize Project. Students will also learn how to communicate project information by using Project Server 2013, and how to integrate Project data with other Office applications.

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Topic B: Creating projects from other programs

Unit 2: Managing a project

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Unit 3: Analyzing and adjusting the plan

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Topic B: Delays and conflicts

Topic C: Team Planner view

Unit 4: Working with reports

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Topic B: Visual reports

Unit 5: Customizing Project

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Topic A: Consolidating and sharing projects

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Unit 7: Exchanging project information

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